

THE GEORGE WASHINGTON UNIVERSITY
Washington, D.C.
20052

MINUTES OF A REGULAR MEETING
OF THE FACULTY SENATE HELD ON
FEBRUARY 12, 1982, IN LISNER
HALL, ROOM 603

1 The meeting was called to order by President Elliott at 2:12 p.m.

Present: President Elliott, Provost Bright, Registrar Gebhardtsbauer, Burns, Claeysens, Divita, Elgart, Fox, Frey, Griffith, Hawkins, Hill, Liebowitz, Loeser, Mazzeo, Morgan, Packer, Pierpont, Robinson, Schiff, B. Smith, Steiner, Wallace, and Ziolkowski

Absent: Parliamentarian Cheh, Barron, Birnbaum, Chandler, Eldridge, Kelly, Linton, Sachlis, Sapin, G. Smith, H. Solomon, L. Solomon, Toridis, and Zenoff

2 The minutes of the regular meeting of January 22, 1982, were approved as distributed.

3 No resolutions were introduced under Introduction of Resolutions.

4 (a) On behalf of the Executive Committee, Professor Hill nominated Peter Raven-Hansen, Associate Professor of Law, for appointment as Acting Chairman of the University Judicial Committee to replace Associate Professor Mary M. Cheh, who resigned. No other nominations were made, and Professor Raven-Hansen was elected unanimously.

The President then asked for the privilege of reversing the order of Items 4(b) and (c) in order to accommodate one or two members who had to leave the meeting early. No objection was made.

(c) The following interim reports were made by the Chairmen of Senate Standing Committees:

(1) Committee on Professional Ethics and Academic Freedom, Professor Griffith, Chairman.

Professor Griffith said there were a number of problems the committee was working on, but first he wished to report on the matter of the recently-announced policy by the Provost with respect to the conversion of non-tenure-accruing slots to tenure-accruing slots. The PEAFC Committee formalized a dissent to the announced policy which was forwarded to the Executive Committee and the Provost. Subsequently, he and Professor Hill met with the Provost to discuss this matter, and the Provost indicated he would make a clarification of the policy at this time. Professor Griffith then yielded the floor to Dr. Bright. Dr. Bright said that the requirement for a full-scale search in moving someone from a non-tenure track slot to a tenure-track slot will not be imposed retroactively if the department is willing to testify that it made a commitment

to a faculty member that he or she would be eligible for a tenure-accruing slot. This has been his practice in the past in one or two cases and will continue to be in the future. Professor Griffith said the committee would continue to work on some other aspects of the problem of non-tenured track appointments, partly in response to the Provost's new policy and partly in response to the developing institutional sense of the problem of this type of appointment, i.e., defining the rights and privileges and status of those members who hold this anomalous kind of appointment. Secondly, he reported that the committee has undertaken a study concerning the absence of any procedures for making effective the pursuit by students of grievances alleging prejudicial or capricious academic evaluations which students are entitled to make under the Statement of Student Rights and Responsibilities. The committee's main concern would be language in the Code reflecting this situation. Another matter being reviewed by the committee is whether or not there should be explicit criteria for tenure in the Faculty Code. At this point, he said, it appeared that the recommendation would be to decentralize. A study of part-time faculty was being worked on jointly with the Educational Policy Committee and the Appointment, Salary and Promotion Policies Committee and a joint report would be produced. The last item concerned a review of grievance procedures, and the committee would await a report from Professor Morgan before making its recommendations.

(2) Committee-of-One (Grievance Procedures Review), Professor John A. Morgan, Jr.

Professor Morgan said his study of the grievance procedures would get under way next month. In the meantime he said he would appreciate receiving, on paper, any recommendations, options or suggestions anyone might have with regard to the grievance procedures.

(3) Committee on Educational Policy, Professor Stefan O. Schiff, Chairman.

Professor Schiff reported on two items. First, he noted that the committee's recommendation for establishing a uniform University-wide date for late adding of courses has been put into effect. Secondly, the committee, working in conjunction with the Professional Ethics and Academic Freedom Committee and the Appointment, Salary and Promotion Policies Committee, has distributed a questionnaire to all departmental chairmen requesting input relating to the academic impact that part-time faculty have on the instructional programs. When a study of the results of the questionnaire and other material submitted by the other two committees is completed, a report would be made to the Senate.

(4) Committee on Appointment, Salary and Promotion Policies (including Fringe Benefits), Professor Lilien F. Robinson, Chairman.

Professor Robinson reported that the committee was completing a report dealing with a comparison of faculty salaries to the Consumer Price Index and salaries of other universities. A study of TIAA/CREF benefits and alternatives was being conducted by way of a survey of retired faculty and their response and also a poll of active faculty and their interest in having different options. The committee had also requested an annual itemized statement of salary deductions and payment distributions to be included on salary statements. What will be provided faculty is a separate annual statement of TIAA/CREF and medical deductions.

(5) Committee on Library, Professor Guido E. Mazzeo, Chairman.

Professor Mazzeo reported that the committee met February 2nd primarily to receive the Interim Report on the Collections Analysis Project undertaken by the library staff. He said the first stage of the project was completed last December and that the written report would be available during the week of February 8th in the Reserve Room of the Gelman Library. He urged the faculty to read the report and pass on comments to the Library. Responding to Professor Griffith's question raised at the last Senate meeting about the two-week limit on faculty loan of books from the Law Library (with the exception of law faculty members), Professor Mazzeo said that Ms. Anita Head, Law Librarian, informed him that the current policy would be reconsidered in the near future with the possibility of restructuring it. Also, in response to another question raised by Professor Griffith concerning membership in the Association of Research Libraries, Professor Mazzeo said that Mr. Alsip, University Librarian, indicated that the Administration would be furnishing "enrichment funds" over the next few years, thus making it possible for the Gelman Library to achieve membership in that Association, possibly within four years. Professor Mazzeo then yielded the floor to Mr. Alsip who responded to questions.

(6) Committee on Administrative Matters as They Affect the Faculty, Professor John A. Frey, Chairman.

Professor Frey reported that the committee would probably present a resolution at the next Senate meeting concerning late grade reporting, recommending generally that the chairmen of each department remind the faculty each term that grades are to be reported promptly. If such is not done, then the Registrar will contact the chairman reporting faculty members who are late and the chairmen in turn would contact those faculty members. The committee was also reviewing the question of registration procedures. After conversations with the Registrar, it appeared that the administration and the faculty ought to work together in uncovering problems. In that respect Professor Frey suggested that the title of this committee was wrong because it seemed to put the faculty in a hostile position, whereas the title should reflect the common concerns of the University as seen through the perspectives of both its administration and its faculty. Another matter under study is whether or not there is a policy on the addition or deletion of courses in departments. The question of faculty productivity was being studied and the committee was looking into the relationship between teaching, administrative, and scholarly activities, and to what degree those are interrelated in the profile of the faculty. Professor Frey noted that a noise-polluted environment and inappropriate classrooms were not too conducive to scholarly activities. And, finally, the committee was studying the matter of the low salaries of Graduate Teaching Assistants at this University.

(7) Committee on Public Ceremonies, Professor A. E. Claeysens, Chairman.

Noting the happy outcome of the committee's recommendation to the University on the purchase of academic regalia, Professor Claeysens said he wished at this time to express the deepest gratitude of the entire committee to President Elliott for his continuing cooperation which, in every way, facilitated the successful outcome. Presently, the committee was working with the Joint Committee of Faculty and Students on a new set of guidelines for selection of commencement speakers. Professor Claeysens said that considerable work has gone into the planning of activities for the Winter Convocation and the celebration of the 250th birthday of George Washington, and that preparations for the Spring Commencement and the Annual Faculty Dinner have begun as well.

(8) Joint Committee of Faculty and Students, Professor Ruth A. Wallace, Co-Chairman.

Professor Wallace reported that the Joint Committee was working with the Public Ceremonies Committee on guidelines in selection of commencement speakers as noted by Professor Claeysens. The original proposal has been redrafted for approval by both committees, and she hoped a resolution would be ready for the Senate before the end of the semester. Another major project is a review of the Academic Dishonesty Policy. One part, dealing with the question of last resort in academic dishonesty cases, has been completed and sent to Provost Bright for approval. Another area under review is the defining of academic dishonesty by utilizing various sources of information. A resolution may be ready by April, but certainly by the first fall meeting of the Senate. A third project concerns the Sixth Annual GW Awards, the mechanisms for which have been set up and are now in progress.

(9) Committee on Fiscal Planning and Budgeting, Professor Salvatore F. Divita, Chairman.

Professor Divita said that in reviewing the budget with Mr. Johnson, Budget Director, the committee was of the view that this University does a good job of allocating resources. The committee was also pleased to note that Mr. Johnson has spent a fair amount of time during the course of the year presenting the budget to student groups and explaining the rationale for the increase in tuition, and the committee applauded his efforts in this regard. Professor Divita noted that more of this kind of public relations work, not only with students but with faculty as well, would be very positive because clearly the University is doing a lot of things right, but most people are not aware of it.

(10) Committee on Athletics, Professor Randall K. Packer, Chairman.

Professor Packer reported the committee met recently to hear presentations from the staff advisers who advise student athletes in both the men's and women's programs. The committee planned to meet in March to discuss recommendations for revising these procedures.

(11) Committee on Research, Professor John E. Ziolkowski, Chairman.

Professor Ziolkowski reported that, thus far, the committee had received over one hundred responses to the questionnaire it distributed last month with regard to the Faculty Research Exhibit planned for September in the Gelman Library. The committee will be meeting to make a survey of the research materials and prepare them for exhibition.

(12) Committee on University Development and Resources, Professor Donald Hawkins, Chairman.

Professor Hawkins reported briefly on the committee's first Tax Planning Seminar held October 31st. He expressed the committee's thanks to the University Development Office and, particularly, Jerry Anderson, who did a marvelous job of following through on everything and promoting it. Also, he thanked the many GW professors who helped with instruction. The next seminar would probably be offered in the spring concentrating on current tax planning to take advantage of the new provisions of the tax laws. In addition spouses would be invited as well because the Estate Marital Tax Deduction is a very important part of tax planning. Professor Hawkins encouraged faculty members and spouses to attend.

(13) Committee on Physical Facilities, Professor Henry M. Steiner, Chairman.

Professor Steiner said that the committee has met two times thus far and will meet again on February 26. He noted that the committee has received excellent cooperation from Mr. Diehl and his staff. Discussions have centered on the mandate of this committee and review of its past projects. It has also been concerned with certain specific problems with the facilities. Professor Steiner said the committee would be happy to receive any suggestions from members of the Senate on matters which should be taken up by this committee.

4 (b) Professor Hill reported on the arrangements for the purchase of academic regalia at the campus on February 16, 17, and 18. He noted that these arrangements were undertaken with the goodwill of President Elliott and Mr. Naramore, and with the unremitting labors of Professor Claeysens and Professor Grub. Professor Hill said the Executive Committee wished to underscore how important it is for the faculty to live up to that professional responsibility known as "attending commencements." Even if this "corporate" appearance is regarded as a chore, he said there is ample evidence that the students appreciate the faculty's presence, and the faculty should honor the students by being present. Professor Hill said that the Administration shares this view of the importance of attending commencements, and although the faculty may differ with the Administration on other matters, this is one in which a common interest is so strong as to be self-evident.

Because of an impending appointment, the President asked the Provost to preside for the remainder of the meeting so that he could be excused.

Dr. Bright called upon the Registrar for the purpose of presenting a proposal to eliminate Saturday registration. Mr. Gebhardtsbauer explained that because of the amount of processing that has to be done between Saturday afternoon of registration and the following Monday when class schedule bills are distributed, the Data Center has urged that Saturday registration be eliminated in order to allow more time for processing the required data. After many discussions about this problem, the Registrar said it was proposed that registration be scheduled on three weekdays, i.e., Wednesday, Thursday and Friday instead of Thursday, Friday and Saturday. Possibly, he said, only two weekdays actually would be necessary. He asked for the Senate's opinion on this proposal.

Professor Mazzeo said he would support the proposal to eliminate Saturday registration only if the evening hours were extended to provide working people enough time to register. Professor Morgan said that Thursday and Friday with extended evening hours would probably be a good substitute for three days; however, he thought that Saturday mornings could be used for a different purpose related to pre-registration, i.e., dropping and adding courses. Professor Schiff supported eliminating Saturday registration if Thursday and Friday registration were extended to 8:00 p.m., to make absolutely certain full-time working people have sufficient time to register. Professor Fox and Professor Divita both supported the proposal on the condition evening hours would be extended. Professor Burns was against eliminating Saturday registration because she said the School of Education registers a significant number of students on that day. Further discussion followed by Mr. Gebhardtsbauer, Provost Bright, Professors Hill, Steiner, Frey, and Morgan. The Registrar concluded that, with the exception of Professor Burns, the Senate appeared to support the proposal to eliminate Saturday registration.

5 Under Brief Statements, Professor Hill said he understood that the Faculty Handbook was being republished. He asked the Provost if there were any changes that the Faculty Senate was not aware of. The Provost responded that he was not certain and invited Professor Hill to read the draft copy.

6 Upon motion made and seconded, Provost Bright adjourned the meeting at 3:33 p.m.



Robert Gebhardtsbauer
Secretary

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The Faculty Senate

February 2, 1982

The Faculty Senate will meet on Friday, February 12, 1982, at 2:10 p.m., in the Faculty Conference Room, Sixth Floor, Lisner Hall.

AGENDA

1. Call to order
2. Minutes of the regular meeting of January 22, 1982
3. Introduction of Resolutions
4. General Business:
 - (a) ~~Nomination for appointment of Chairman of the University Judicial Committee as replacement for Associate Professor Mary M. Cheh, who resigned~~
 - (b) Report of the Executive Committee: Professor Peter P. Hill, Chairman
 - (c) Interim Reports of Senate Standing Committees
5. Brief Statements
6. Adjournment



Robert Gebhardtshauer
Secretary

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John F. Kennedy

President of the United States